

Top 10 Skills Employers Seek*



1. Verbally Communicate



2. Work as a Member of a Team



3. Make Decisions & Solve Problems



4. Plan, Organize, & Prioritize Work



5. Research, Read Critically, Collect & Process Information



6. Use Quantitative Skills & Analyze Data



7. Language & Technical Skills



8. Knowledge of Software & Technology



9. Create and/or Edit Written Reports



10. Ability to Sell or Influence Others



Document your skills using the **OCS Skills Tracker** in Crimson Careers!

* National Association of Colleges and Employers (NACE) Job Outlook Survey